

# The University of Texas at Dallas

## PAYROLL DEDUCTION GIFT FORM

Submit to the Office of Development and Alumni Relations, MP 3.202, MP 13. If you have questions, call ext. 2295.

### PLEASE PRINT CLEARLY

Donor Name: \_\_\_\_\_ UTD ID: \_\_\_\_\_

Department/Office: \_\_\_\_\_ Home Address: \_\_\_\_\_

Title: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Work Email: \_\_\_\_\_ Home Email: \_\_\_\_\_

I am (check all that apply):                  Faculty                  Staff                  Alumni

**PAYROLL DEDUCTION:** Amount of gift each month                  \$ \_\_\_\_\_ for a total annual deduction of \$ \_\_\_\_\_ .

Designate my gift to: \_\_\_\_\_

I hereby authorize The University of Texas at Dallas to deduct from my paycheck each month the amount indicated above.

Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE: Automatic monthly gift deduction will remain in effect until revoked in writing to the Office of Development and Alumni Relations by the employee.**

**Your contribution is tax deductible to the extent allowed by law. Please consult your tax advisor for further information.**

**For Office of Development and Alumni Relations  
Use Only**

**Original must be forwarded to Payroll Office with a copy retained for processing purposes.**

**Date Received:** \_\_\_\_\_